



Upper Lachlan Foundation Inc

Board Meeting Minutes

Date: Thursday, **08/02/2024** at **7.14pm**.

Venue: CWA Rooms, 29 Spring street, CROOKWELL, NSW

Present: Directors: Chris Croker (Chair), Ben Carter, Pip Frost, Garry Kadwell, Simon Peirce, Charlie Prell, Micheal Coley,

Present on Zoom: April Gay (EA), Kate Price,

Apologies: Received from Paul Millett.

ACCEPTED

A Quorum was present and the Chairman opened the meeting at 7:14pm

Election of the Office Bearers;

Don Burbidge took the chair to conduct the election of office bearers;

- **President:**

Chris Croker was nominated by Garry Kadwell; 2nd: Pip Frost. Chris Croker accepted the nomination.

- CARRIED

- **Deputy President:**

Pip Frost nominated by Garry Kadwell; 2nd: Ben Carter. Pip Frost accepted the nomination.

- CARRIED

- **Treasurer:**

Kate Price nominated by Ben Carter; 2nd: Simon Peirce. Kate Price accepted the nomination

- CARRIED

- **Secretary:**

Charlie Prell nominated by Ben Carter; 2nd: Simon Peirce. Charlie Prell accepted the nomination

- CARRIED

- **Public Officer:**

Charlie Prell nominated by Ben Carter; 2nd: Pip Frost. Charlie Prell accepted the nomination

- CARRIED

Signatories:

- Signatories on the bank account will remain the same, as per the motion from the Board meeting held on 29/03/2023:
- **Account Name:** Upper Lachlan Foundation Incorporated
- **Executive on accounts as signatories to be:** Christopher John Croker, Katherine Mary Price, Charles Jeffrey Prell, Philippa Lucy Frost.
- 2 of the 4 listed Executives are to authorise any transactions.

Treasurer's Report:

- Bank Balances as of 30th December =

Moved, Simon Peirce; 2nd: Ben Carter; "The Treasurer's report be accepted."

- CARRIED

Secretary's Report (Charlie Prell):

- Correspondence

- Email from George Shepherd re. Fire Brigade Fund.
 - The Secretary reported that the ULF currently holds \$5,500 in trust on behalf of the following Bush Fire Brigades: Crookwell RFS, \$2,000 received on 29/07/2013, Grabben Gullen RFS: \$1,000 received on 29/07/2013, Binda District RFS: \$1,000 received on 15/05/2012, Peelwood RFS: \$1,000 received on 26/04/2012 and Winduella RFS: \$500 received on 02/05/2011.
 - Chris Croker will work with Kate Price to obtain banking information for the brigade listed.

Moved, Chris Croker; 2nd, Charlie Prell "We will send the funds back to each local brigade directly referencing the correspondence from George Shepherd" - CARRIED

- Email from Aimee Keogh at Greater Good re. possible funding opportunities.
 - Greater Good currently has no funding available for the ULF to access.
- Email from Tracey McDonald at Crookwell Vinnies Centre re. possible funding
 - Vinnies would be a suitable applicant for the Uniting funds, and will contact them when a grant program is established.
- Email from Fair Trading NSW re. annual summary of financial affairs for 2021,2022,2023
 - Kate Price is currently working on this as there was some confusion with the 2022 return. 2021 has been resent, and 2023 will be lodged following the AGM.
- Email Garry Kadwell/Luke Wallace re. Crookwell High mental health workshop
 - resolved

Confirmation of Minutes:

- 08/02/2024

The minutes of the Board meeting held on 08/02/2024 will be confirmed at the next Board meeting.

General Business:

- **Uniting & Frank Willis Fund** - Draft protocols for board review
 - To be held over to the next board meeting. A new email thread will be established for all board members to respond to the protocols.
- **Board Meetings** - the secretary will send an email to board members to establish a day and time that suits everyone.

There being no further business the meeting **closed at 7.45pm**

Next meeting: yet to be determined. A suitable day and time will be discussed via email. The next Board meeting will need to be held before the end of April.